

Broccoli to Japan





Australian Government
Department of Agriculture

Plant Export Operations

Information for
stakeholders



Scott Bretherton

June 2014



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Overview

This presentation will look at:

- an overview of plant export operations
- the Exporter's guide
- details on Exporting from Australia
- MICO Plants
- Authorised Officers (AOs)
- resources available for exporters.

Plant Export Operations

The role of Plant Exports

Australia exports a range of plant commodities, including:

- fresh fruit
- vegetables
- cut flowers
- nursery stock
- cereals
- hay
- pulses
- oilseeds
- nuts
- cotton
- seeds for sowing.

Plants and plant products that are defined as prescribed goods require inspection and certification.

The three process principle

The three process principle defines three key principles that must be met for goods to be exported from Australia.

- 1. The establishment** where the commodity is prepared for export must be registered with the Australian Government's Department of Agriculture and be maintained in a hygienic manner.
- 2. The transport unit** used for export, such as a container must be fit for loading.
- 3. The product** must be inspected to ensure it is export compliant.

Legislation

Overview

Australia's export system is supported by The *Export Control Act 1982* and underlying orders, including the:

- Export Control (Prescribed Goods- General) Order 2005
- Export Control (Plant and Plant Products) Order 2011.

These Orders define all Australian export requirements, and ensure compliance with the requirements of importing countries.

The Export Control (Plant and Plant Products) Order 2011 has been developed to give greater focus to phytosanitary outcomes, hygiene standards and inspection systems. The new orders are:

- less prescriptive
- outcomes focused.

Industry consultative committees

The Department of Agriculture maintains close contact with industry clients through industry consultative committees. Industry consultative committees provide the main forum to work through:

- two-way feedback on plant exports program performance (including service delivery, cost recovery fees and charges, and budgets)
- proposed policy and procedural changes along with their implications.

Industry consultative committees for plant exports are the:

- Horticulture Exports Industry Consultative Committee
- Grain and Plant Products Export Industry Consultative Committee.

The Exporters' Guide

*Exporting plants and plant products: A step-by-step guide for
Australian exporters*

Introduction

Exporting plants and plant products: A step-by-step guide for Australian exporters provides step-by-step instructions to help ensure that exporters' plants and plant products meet export requirements.

The guide is available on the Exporting Plant and Plant Products page on the Department of Agriculture website:
www.daff.gov.au/plant-exporters-guide

Background

Australia aims to maintain its reputation as a reliable exporter. The guide helps exporters ensure their products arrive in overseas markets without problems or additional costs.

By simplifying the export process we are helping our exporters meet importing country requirements—this helps our exporters be more competitive and maintains our market access.

Contents of the guide

The guide contains simple information on:

- the six steps for exporting plants and plant products
- responsibilities of exporters
- Department of Agriculture's responsibilities
- importing country requirements
- necessary documents and certificates
- other resources.

The six steps

Step 1 Identify whether your goods are prescribed

Step 2 Check the importing country requirements

Step 3 Submit a Notice of Intention or Request for Permit form
and supporting documents

Step 4 Prepare your goods

Step 5 Present documents and goods to an Authorised Officer

Step 6 Export your goods

Exporter responsibilities

An exporter's responsibilities when exporting plants and plant products from Australia are to:

- meet exporter requirements outlined in the *Export Control Act 1982* and other subordinate legislation
- meet the importing country's requirements
- provide export compliant goods for inspection.



Exporting from Australia

A brief overview on how to export plants and plant products from Australia.

Step 1: Identify if your goods are prescribed

Prescribed goods

Prescribed goods are defined by the *Export Control Act 1982* as goods that require inspection and certification by Authorised Officers. These include:

- some grains
- fresh fruit
- fresh vegetables
- hay and straw
- any other plants and plant products where a phytosanitary certificate or other official certificate is required by an importing country.

Step 2: Check the importing country requirements

Importing country requirements

As an exporter, it is your responsibility to check the importing country's requirements before you export. You should:

1. ask the importing country's National Plant Protection Organisation or your importer whether your commodity is permitted and whether any special conditions must be met
2. search the department's MICO R Plants database.

Step 3: Submit a Notice of Intention or Request for Permit and supporting documents

Overview

Once you have identified if your goods are prescribed and checked the importing country requirements you must submit either a Notice of Intention to Export Prescribed Goods (NOI) or its electronic equivalent, a Request for Permit (RFP).

If required, you must obtain any supporting documentation, such as a phytosanitary certificate. MCoR Plants or the importing country's National Plant Protection Organisation will confirm if you require a phytosanitary certificate.

How to submit an NOI or RFP

To submit an NOI or RFP go to daff.gov.au/plantexports.

Here you can obtain the NOI form to fill in or access the Export Documentation system EXDOC where you can complete an RFP.

Once your goods have been inspected and passed, these documents will be authorised and an Export Permit issued by the department.

Step 4: Prepare your goods

Registered establishments

If your product is prescribed or the importing country requires a phytosanitary certificate, before export the goods must be prepared and inspected in a registered establishment. This may be your own establishment, or someone else's.

You can register for your premises to be registered by contacting the department.

Pre-packaging goods

Goods may be pre-packed before inspection if the packaging can be removed in a way that allows an Authorised Officer to inspect the goods using an approved method. Alternatively, the goods may be packed after inspection.



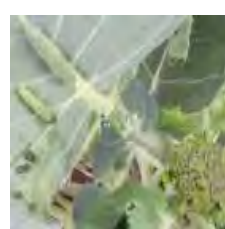
Step 5: Present documents and goods to an Authorised Officer

Inspection of goods

Prescribed goods must be inspected and certified by an Authorised Officer at a registered establishment prior to export.

It is your responsibility as the exporter to make sure the goods you present for inspection are export compliant.

Live insects in inspected samples will not be tolerated and infested goods will not be permitted to leave Australia unless specific importing country tolerance levels have not been exceeded.



Export permit

You will require an export permit to export prescribed goods from Australia. Once the Authorised Officer has inspected your goods and is satisfied that they meet the requirements, the officer will sign and stamp the export permit at the bottom of the Notice of Intention or authorise the Request for Export Permit and send an inspection record to DAFF.

After you have your export permit, your goods are export compliant and your export permit is valid for 28 days from the date the export permit is issued.

Phytosanitary certificates

A phytosanitary certificate guarantees that the products

- have been inspected and tested using appropriate procedures
- are considered to be free from quarantine pests and practically free from other injurious pests
- conform with current phytosanitary regulations of the importing country.

If you require a phytosanitary certificate, ask your Authorised Officer for one when your goods are presented for inspection.

Other certificates

If required by the importing country, you may also be required to provide:

- Certificate as to Condition
- Declaration and Certificate as to Condition
- Radioactivity Statement
- Ship's Holds Inspection Certificate.

More information can be found at daff.gov.au/plantexports.

Step 6: Export your goods

Packing and exporting your goods

Packing goods

Goods may be packed into packaging, containers or vessels under conditions outlined in the Export Control (Plants and Plant Products) Order 2011. Goods should only be packed after they have been inspected and passed as export compliant. Packaging, containers and bulk vessels must be inspected and approved by an Authorised Officer.

Exporting goods

Once you are ready to export your goods, contact Plant Export Operations to have your certificates authorised.

Plant Exports fees and charges

Fees and charges

The fee for service rate is \$36.00 per 15 minutes.

Documentation fees are outlined in the table below:

Document	Fee (\$)
Export permit issued manually	100
Export permit issued electronically	16
Phytosanitary certificate issued manually	100
Phytosanitary certificate issued electronically	16
Other Government documents issued manually	100
Other Government documents issued electronically	16
Replacement certificate - (manual and electronic)	500

Other charges such overtime, quantity charges and annual registered establishment charges may also apply. You can find further details at daff.gov.au/plantexports.

Reduce the costs of exporting

Reduce the costs of exporting

To save time and reduce the costs of exporting you can:

- lodge export documents electronically through the Export Documentation System EXDOC.
- eliminate inspection fee-for-service costs by training staff to become Authorised Officers.

You can reduce fee-for-service time by:

- correctly completing documents
- only presenting export compliant goods for inspection
- ensuring goods meet importing country requirements.
- See Plant exports fees and charges to learn more about reducing your costs.

MICoR Plants

MICoR (Plants) is the Manual of Importing Country Requirements for Plant and Plant Products.

MICoR Plants

Introduction

MICoR Plants is Department of Agriculture's Plant Exports' database that publishes all known importing country requirements. MICoR Plants is:

- available online for access by stakeholders and Department of Agriculture staff
- the source for approved and consistent wording of additional declarations or endorsements.

You can find MICoR Plants at daff.gov.au/micor/plants.

MICoR Plants

The screenshot shows the MICoR website interface. At the top left is the Australian Government logo and the text 'Australian Government Department of Agriculture, Fisheries and Forestry'. At the top right is the title 'MICoR Manual of Importing Country Requirements'. Below this is a green navigation bar with 'HOME' and 'PLANTS' (the latter in large white letters). A search bar labeled 'Search ICRs' with a magnifying glass icon and a 'Search' button is present. Below the search bar are links for 'FAQ | Support | Tips for search | Advanced search'. A breadcrumb trail shows 'Home > Plants'. Utility icons for 'Subscribe to RSS feed', 'Text Resize', 'Print', and 'PDF' are visible. The main content area is titled 'Plants' and contains two paragraphs of text describing the tool's purpose and the requirements for exporters.

Australian Government
Department of Agriculture, Fisheries and Forestry

MICoR
Manual of Importing Country Requirements

HOME

PLANTS

Search ICRs

Enter keyword Search

FAQ | Support | Tips for search | Advanced search

Home > Plants

Subscribe to RSS feed Text Resize Print PDF

Plants

MICoR (plants) contains information about the conditions to export plants and plant products, including fruit, vegetables, seeds, grains, cut flowers and timber from Australia. It is a simple and convenient reference tool detailing the requirements for Import Permits, Phytosanitary Certificates, Additional Declarations and/or treatments, and also any other relevant export information and documentation, such as protocols.

Exporters must meet both the requirements of the Export Control Act (1902) and its subordinate legislation and any importing country quarantine requirements for DAFF to provide the necessary documentation to enable products to be exported. The Australian Government is a signatory to the International Plant Protection

MICoR Plants

Important information about MICoR Plants

The data published in MICoR Plants is sourced from the National Plant Protection Organisation (NPPO) of each importing country.

MICoR Plants is provided for general information only.

The database may be subject to change at any time without notice.

MICoR Plants

Importing Country Requirements

MICoR Plants provides information about whether importing countries require documents such as:

- import permits
- phytosanitary certificates
- additional declarations and treatments
- any other relevant export information and documentation, such as protocols.



MICoR Plants

Searching MICoR Plants

Search Importing Country Requirements (ICRs)

Country

Scientific/Common Name

Group

End use

MICoR Plants

Searching MICoR Plants

Search results will appear as below, depending on search fields entered.

The screenshot shows a search interface with a link to "Refract search (show)" and a result count of "1 - 7 of 7 search results for". A search filter for "Country" is set to "India (IN) (7)". The results list includes:

- 1. Other**
India (IN) -
India (IN) - This commodity is a prohibited import. Fruit - Fresh. Other. NPPO details: Ministry of Agriculture (Department of Agriculture Cooperation). Relevant web addresses: www.agricoop.nic.in. Documentation. Document Type: Required. Import.
- 2. Kiwifruit**
India (IN) -
India (IN) - Fruit - Fresh. Actinidia spp. Kiwifruit. NPPO details: Ministry of Agriculture (Department of Agriculture Cooperation). Relevant web addresses: www.agricoop.nic.in. Documentation. Document Type: Required. Import Permit: Yes.
- 3. Apple**
India (IN) -
India (IN) - Fruit - Fresh. Malus spp. Apple. NPPO details: Ministry of Agriculture (Department of Agriculture Cooperation). Relevant web addresses: www.agricoop.nic.in. Documentation. Document Type: Required. Import Permit: Yes. Phytosanitary.
- 4. Pyrus**
India (IN) -
India (IN) - Fruit - Fresh. Pyrus spp. Pyrus. NPPO details: Ministry of Agriculture (Department of Agriculture Cooperation). Relevant web addresses: www.agricoop.nic.in. Documentation. Document Type: Required. Import Permit: Yes. Phytosanitary.
- 5. Grapes**
India (IN) -
India (IN) - Fruit - Fresh. Vitis spp. Grapes. NPPO details: Ministry of Agriculture (Department of Agriculture Cooperation). Relevant web addresses: www.agricoop.nic.in. Documentation. Document Type: Required. Import Permit: Yes. Phytosanitary.
- 6. Apricot, Cherry, Nectarine, Peach, Plum**

MICoR Plants

Searching MICoR Plants

After clicking on the desired result, the Importing Country Requirement will resemble this.

The screenshot shows the MICoR Plants website interface. At the top, there is a green header with 'HOME' on the left and 'Search ICRA' in the center. Below the search bar is a search input field with a magnifying glass icon and the text 'Enter keyword', and a 'Search' button. To the right of the search bar are links for 'FAQ | Support | Tips for search | Advanced search'. Below the header, the breadcrumb trail reads 'Home > Plants > India (IN)'. On the right side of the page, there are icons for 'Subscribe to RSS feed', 'Text Resize', 'Print', and 'PDF'. The main content area features the title 'India (IN)' and the product name 'Citrus spp Oranges, Mandarins, Lemons, Grapefruit, Limes, Tangelo' with the category 'Fruit - Fresh'. Below the product name, it states 'BPPD details: Ministry of Agriculture (Department of Agriculture & Cooperation)' and 'Relevant web addresses: www.aprcopa.nic.in'. A 'Documentation' section contains a table with the following data:

Document Type	Required?
Import Permit	Yes
Phytosanitary Certificate	Yes
Additional Declaration/Endorsement	Yes

On the right side of the page, there is a sidebar with a green header 'Citrus spp Oranges, Mandarins, Lemons, Grapefruit, Limes, Tangelo (Fruit - Fresh)'. Below this header are sections for 'Documentation', 'General', 'Treatment', 'Additional Declaration/Endorsements', and 'Reference'. The 'Reference' section shows 'India (IN)'.

MICoR Plants

Searching MICoR Plants

<p>General</p> <p>Copy of the Import permit (must) be presented to the DAFF Biosecurity inspector at the time of inspection</p> <p>Consignments are to be free from pests, soil, weed seeds and extraneous material</p> <p>Exporter to provide evidence attesting to the endorsement and to present to the DAFF Biosecurity Inspector at time of inspection</p> <p>Northern Territory fruit fly (<i>Bactrocera aquilonis</i>) - known to occur in WA & NT Jarvis fruit fly (<i>Bactrocera jarvisi</i>) - known to occur in WA, NT, QLD & NSW Lesser Queensland fruit fly (<i>Bactrocera neohumeralis</i>) - known to occur in QLD & NSW</p> <hr/> <p>Treatment</p> <p>Fruit sourced from fruit fly free areas under fruit fly monitoring does not require any treatment (ie Tasmania; Riverland, Sunraysia; Riverina)</p> <p>Fruit from a fruit fly area or that area which is in outbreak must undergo an appropriate treatment against Queensland fruit fly & Mediterranean fruit fly, options are</p> <p>Methyl bromide fumigation at 32g/m³ for 2 hours at 21 degrees celsius or above</p> <p>or</p> <p>In transit cold treatment at 3 degrees celsius or below for 20 days against Mediterranean fruit fly, or</p> <p>In transit cold treatment at 3 degrees celsius or below for 18 days against Queensland fruit fly</p> <p>Where treatment is undertaken on-shore, the exporter to provide evidence attesting to the treatment and to present to the DAFF Biosecurity inspector at time of inspection, and</p> <p>Details of treatment to be endorsed on the Phytosanitary certificate in the treatment section.</p>	<p>Documentation</p> <p>General</p> <p>Treatment</p> <p>Additional Declaration/Endorsements</p> <p>Reference</p> <p>India (IN)</p>
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MICoR Plants

Searching MICoR Plants

Additional Declaration/Endorsements

Option 1 (EUDOC Endorsement No. 1527)

1) A representative sample was inspected and found free of Queensland fruit fly (*Bactrocera tryoni*), Mediterranean fruit fly (*Caralla capitata*), Light brown apple moth (*Epiphyas postvittana*), Avocado scale (*Aspidiotus perniciosus*) Northern Territory fruit fly (*Bactrocera aquilella*), Java fruit fly (*Bactrocera javali*), Lesser Queensland fruit fly (*Bactrocera neohumeralis*), Citrus black spot (*Guignardia citricarpa*), Scarlet mealybug (*Phylloxera citricolae*) and Citrus lime scale (*Acantho-cybe*);

2) Horticultural inputs fruit fly (*Bactrocera aquilella*), Java fruit fly (*Bactrocera javali*), Lesser Queensland fruit fly (*Bactrocera neohumeralis*), Queensland fruit fly (*Bactrocera tryoni*) and Mediterranean fruit fly (*Caralla capitata*) are known not to occur in the area of production.

Option 2 (EUDOC Endorsement No. 2584)

1) A representative sample was inspected and found free of Queensland fruit fly (*Bactrocera tryoni*), Mediterranean fruit fly (*Caralla capitata*), Light brown apple moth (*Epiphyas postvittana*), Avocado scale (*Aspidiotus perniciosus*) Northern Territory fruit fly (*Bactrocera aquilella*), Java fruit fly (*Bactrocera javali*), Lesser Queensland fruit fly (*Bactrocera neohumeralis*), Citrus black spot (*Guignardia citricarpa*), Oriental mealybug (*Phylloxera citricolae*) and Citrus lime scale (*Acantho-cybe*);

2) Queensland fruit fly (*Bactrocera tryoni*) and Mediterranean fruit fly (*Caralla capitata*) are known not to occur in the area of production.

Option 3 (EUDOC Endorsement No. 1329)

1) A representative sample was inspected and found free of Queensland fruit fly (*Bactrocera tryoni*), Mediterranean fruit fly (*Caralla capitata*), Light brown apple moth (*Epiphyas postvittana*), Avocado scale (*Aspidiotus perniciosus*) Northern Territory fruit fly (*Bactrocera aquilella*), Java fruit fly (*Bactrocera javali*), Lesser Queensland fruit fly (*Bactrocera neohumeralis*), Citrus black spot (*Guignardia citricarpa*), Scarlet mealybug (*Phylloxera citricolae*) and Citrus lime scale (*Acantho-cybe*);

2) The fruit tree emerging phytophagous pest *Symphylella* by Queensland fruit fly (*Bactrocera tryoni*) and Mediterranean fruit fly (*Caralla capitata*);

Option 4 (EUDOC Endorsement No. 3321)

1) A representative sample was inspected and found free of Queensland fruit fly (*Bactrocera tryoni*), Mediterranean fruit fly (*Caralla capitata*), Light brown apple moth (*Epiphyas postvittana*), Avocado scale (*Aspidiotus perniciosus*) Northern Territory fruit fly (*Bactrocera aquilella*), Java fruit fly (*Bactrocera javali*), Lesser Queensland fruit fly (*Bactrocera neohumeralis*), Citrus black spot (*Guignardia citricarpa*), Scarlet mealybug (*Phylloxera citricolae*) and Citrus lime scale (*Acantho-cybe*);

2) The fruit tree emerging phytophagous pest *Symphylella* by Queensland fruit fly (*Bactrocera tryoni*) and Mediterranean fruit fly (*Caralla capitata*);

Option 5 (EUDOC Endorsement No. 1708)

1) A representative sample was inspected and found free of Queensland fruit fly (*Bactrocera tryoni*), Mediterranean fruit fly (*Caralla capitata*), Light brown apple moth (*Epiphyas postvittana*), Avocado scale (*Aspidiotus perniciosus*) Northern Territory fruit fly (*Bactrocera aquilella*), Java fruit fly (*Bactrocera javali*), Lesser Queensland fruit fly (*Bactrocera neohumeralis*), Citrus black spot (*Guignardia citricarpa*), Scarlet mealybug (*Phylloxera citricolae*) and Citrus lime scale (*Acantho-cybe*);

2) The fruit tree emerging phytophagous pest *Symphylella* by Queensland fruit fly (*Bactrocera tryoni*) and Mediterranean fruit fly (*Caralla capitata*);

Reference

IPPC regulations revised 6 June 2012

Citrus spp Oranges, Mandarins, Lemons, Grapefruit, Limes, Tangelos (Fruit - Fresh)

Documentation:

General:

Treatment:

Additional Declaration/Endorsements:

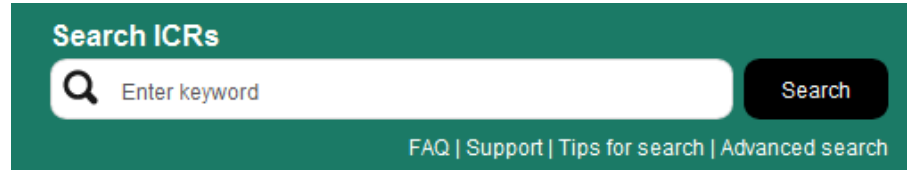
Reference:

mia (IN)

MICoR Plants

Searching MICoR Plants

Users also have the option of searching all Importing Country Requirements (ICRs) for keywords. This function searches all Importing Country Requirements and their content for pages containing the search terms.



The image shows a search interface with a dark green background. At the top left, it says "Search ICRs". Below this is a white search input field with a magnifying glass icon on the left and the placeholder text "Enter keyword". To the right of the input field is a dark green button with the word "Search" in white. Below the search bar, there are links for "FAQ | Support | Tips for search | Advanced search".

To view the lists of all Importing Country Requirements for a particular country, click on the country in the ICR pathway located on each ICR content page.

[Home](#) > [Plants](#) > [France \(FR\)](#)

Authorised Officers

Before any plants or plant products are exported, they must be inspected and passed as export compliant by an Authorised Officer .

Introduction

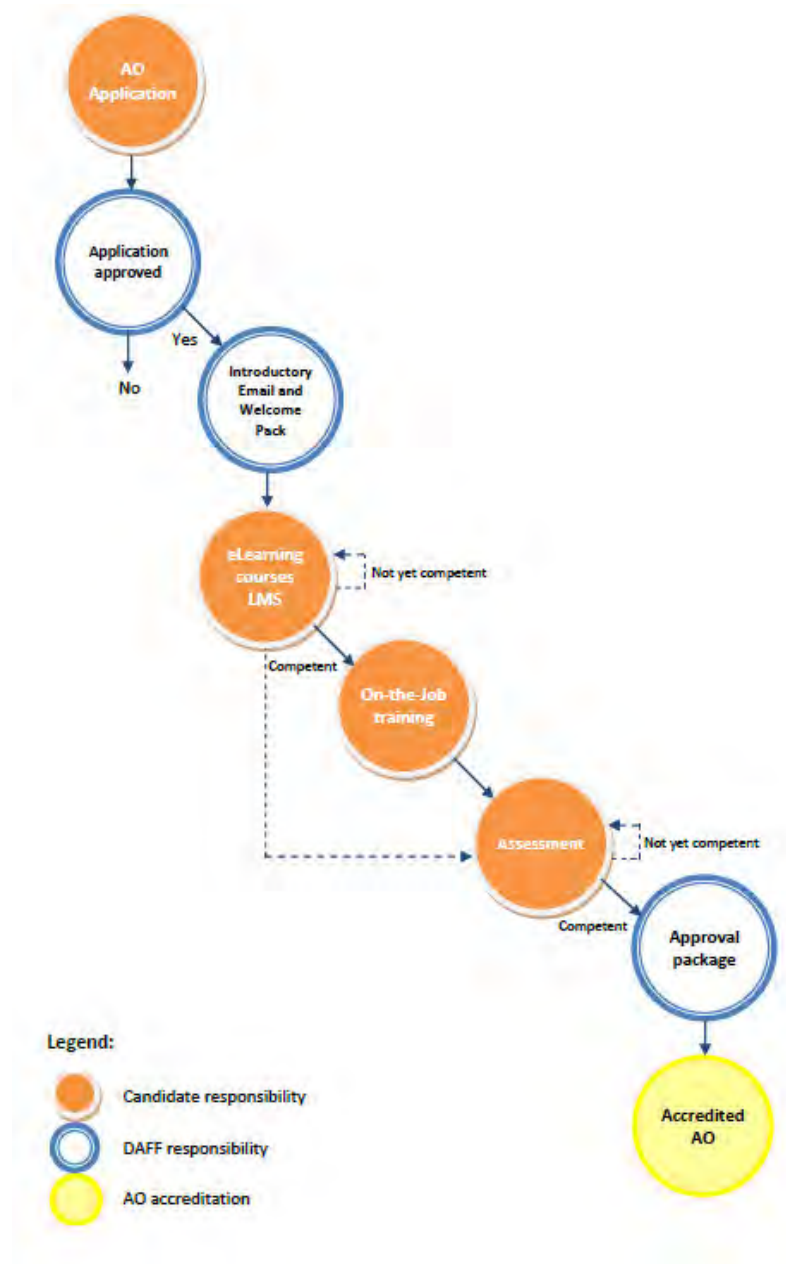
When undertaking export inspection functions, Authorised Officers are regarded as Australian Government officials.

Authorised Officers may conduct a range of duties depending on the commodity and their training qualification.

All Authorised Officers are subject to rigorous verification and audit.

How to become an Authorised Officer

The Authorised Officer service delivery model shows each step of the process from application to accreditation.



Authorised Officers

Legislation governing Authorised Officers

All Authorised Officers are bound by:

- the *Export Control Act 1982*
- the Export Control (Prescribed Goods - General) Order 2005
- the Export Control (Plants and Plant Product) Order 2011.

The export legislative framework provides requirements for the Authorised Officers to comply with defined delegated powers, and fair and consistent application of the legislation.

Authorised Officers

The Authorised Officer framework



Authorised Officers

Step 1: Initial information

The Department of Agriculture website provides basic information for individuals interested in becoming an Authorised Officer, for example:

- general information about the work of Authorised Officers
- a detailed framework of the Authorised Officer mode
- the Authorised Officer application kit
- Authorised Officer candidate responsibilities
- costs.

Authorised Officers

Step 2: Application

Candidates must do the following before being considered:

- complete an application form in full (refer to the Department of Agriculture Website)
- declare any conflicts of interest
- meet the fit and proper person test
- provide a National Police Check
- the Department of Agriculture will review the application, note any conflicts of interest and further investigate the National Police Check if Disclosable Court Outcomes are recorded.

Authorised Officers

Step 3: Training

Authorised Officer candidates will have access to nationally consistent training materials that:

- support Authorised Officers through training
- support Authorised Officers during assessment
- provide reference material for our stakeholders.

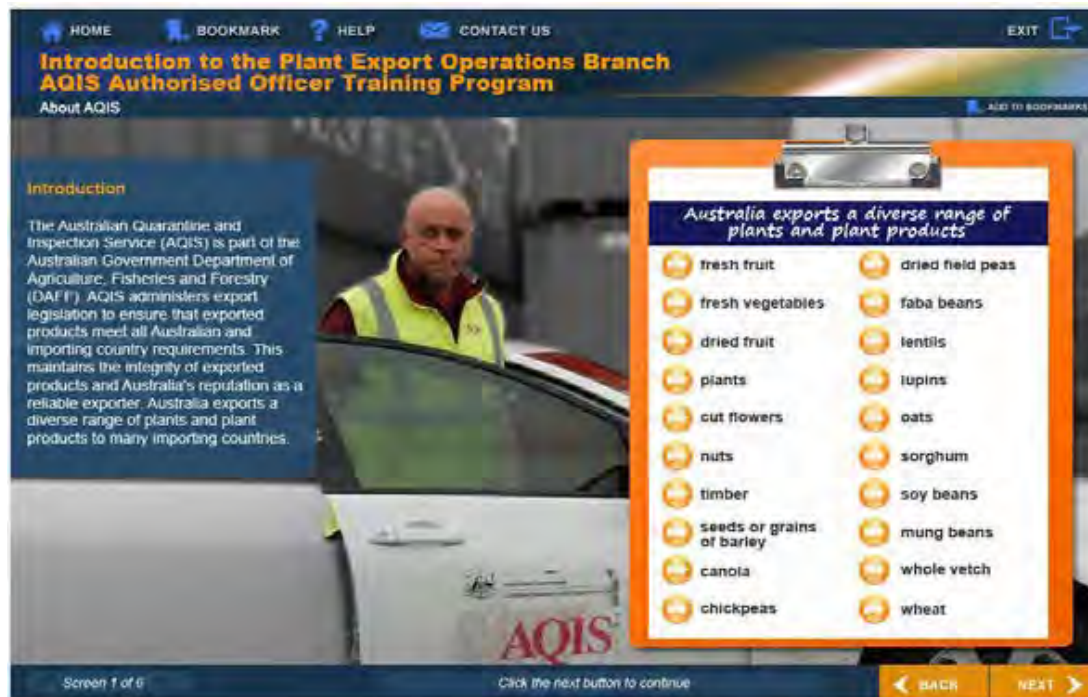
During training, Authorised Officer candidates will learn to:

- apply the knowledge they have learnt from the eLearning courses
- develop skills in drawing and inspecting samples.

Authorised Officers

Step 3: Training

Successful applicants will be enrolled in online training courses (eLearning) via the *Learning Management System* (LMS).



Authorised Officers

Step 3: Training

Following completion of eLearning, Authorised Officer candidates:

Before attending training, candidates must:

- send the “Do I need on the job training?” form back to the Department of Agriculture
- discuss training needs with the Department of Agriculture
- nominate how they want to be trained.

The training will be based on the national competency standards.

Authorised Officers

Step 4: Assessment

On-the-job training continues until candidates decide that they are ready for a formal competency assessment for their job functions. When a candidate thinks they are ready for assessment they should:

- complete the checklists contained in the welcome pack
- read the information contained in the candidate advices.

Authorised Officers

Step 4: Assessment

Authorised Officer assessments involve:

- the candidate participating in an assessment which requires them to demonstrate that they have the skills, knowledge and attitude required for their job functions
- the candidate being found competent or not competent.

If a candidate is found competent, they proceed to accreditation. If a candidate is found not yet competent, they generally require further training and can then be reassessed.

Authorised Officers

Step 5: Accreditation

When candidates are deemed competent on a formal assessment they will need to submit a Deed of Obligation.

The Department of Agriculture will then send candidates their Instrument of Appointment. This outlines that they are authorised to perform the job functions they have been found competent in.

Authorised Officers can then undertake inspections in their job functions unsupervised.

Authorised Officers

Step 6: Verification

An appointed Authorised Officers performance will be monitored through ongoing verification of documentation and on site visits.

Auditing will consist of announced and unannounced visits by Department of Agriculture Officers and the verification of all Authorised Officer inspection records.

Authorised Officers may be required to attend additional training to ensure that their competency standard is maintained. AO are assessed against the following criteria:

- the number of corrective action requests issued
- the national average for rejection rates
- the national or regional average for inspection times for comparable volumes
- the number of rejections by importing countries.

How much does it cost?

Audits are charged at the fee-for-service rate outlined on the Department of Agriculture website.

Higher compliance results in fewer audits and reduced costs.

Lower compliance results in more frequent audits and as a result, increased costs.

Resources for exporters

There are several online resources to facilitate goods for export. These include:

- Exporting plants and plant products: A step-by-step guide for exporters
- The Plant Export Operations Manual
- Work Instructions
- eLearning
- The Department of Agriculture website, daff.gov.au/plantexports
- PaDIL: The Pest and Diseases Image Library
- MICO R Plants: the Manual for Importing Country Requirements
- Authorised Officer Company Info Packs and Frequently Asked Questions
- ComLaw: Commonwealth legislation online.

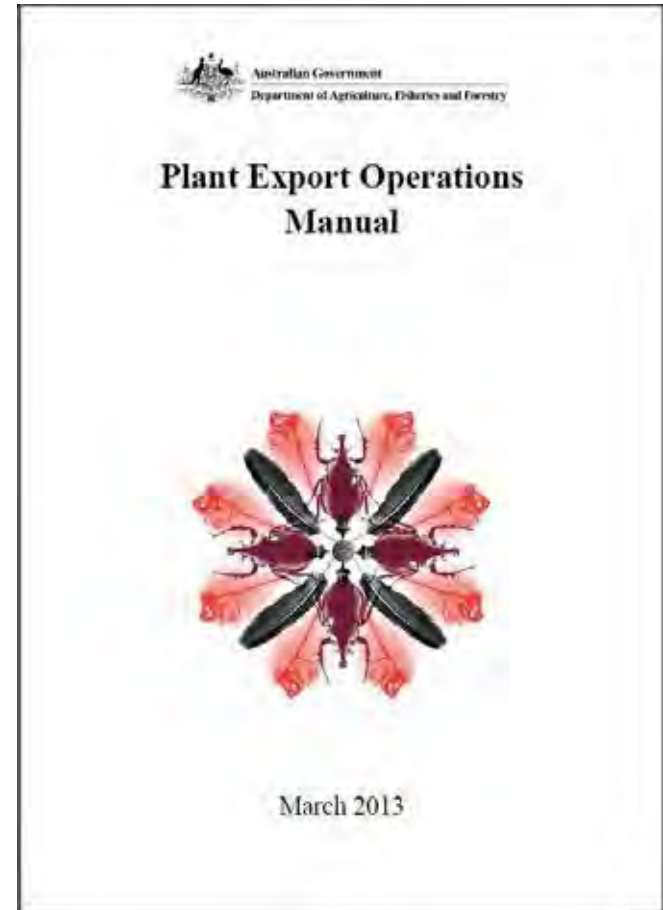
The Exporters' Guide

Exporting plant and plant products: a step-by-step guide for Australian exporters provides step-by-step instructions to help ensure that exporters' plants and plant products meet export requirements.



The Plant Export Operations Manual

The Plant Export Operations Manual is used to train Authorised Officers in the inspection of plants and plant products from Australia.



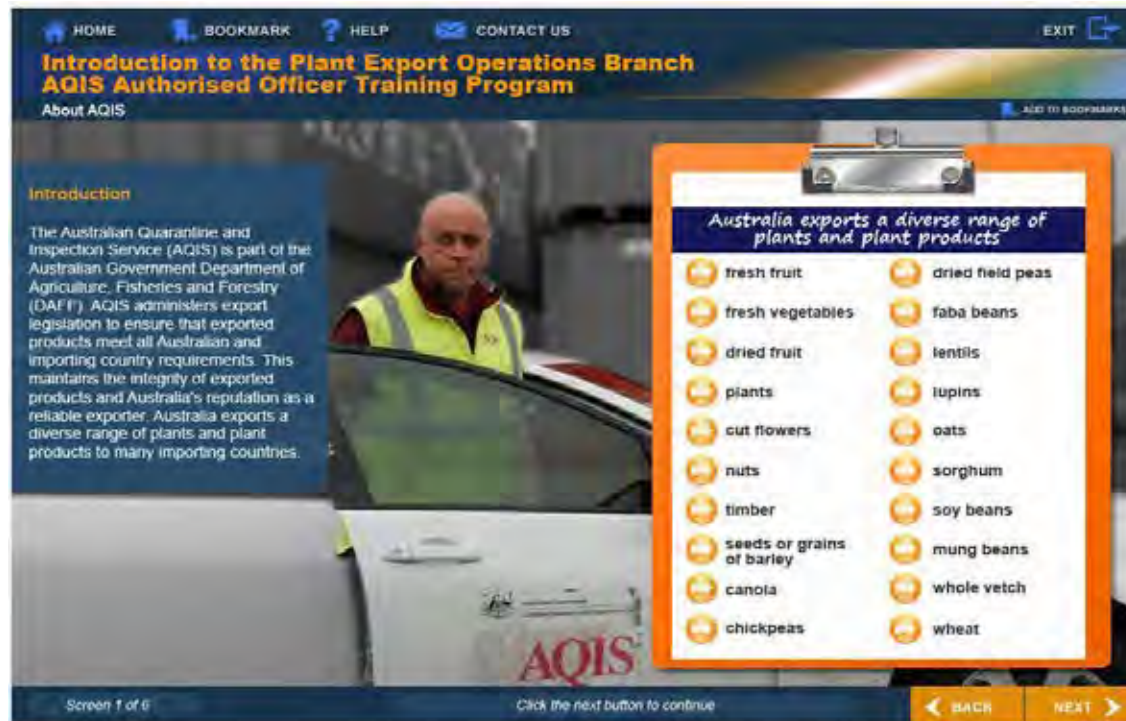
Work Instructions

Work Instructions are guides on how to perform certain tasks. They are available on the Department of Agriculture website and accompany the Plant Export Operations Manual.



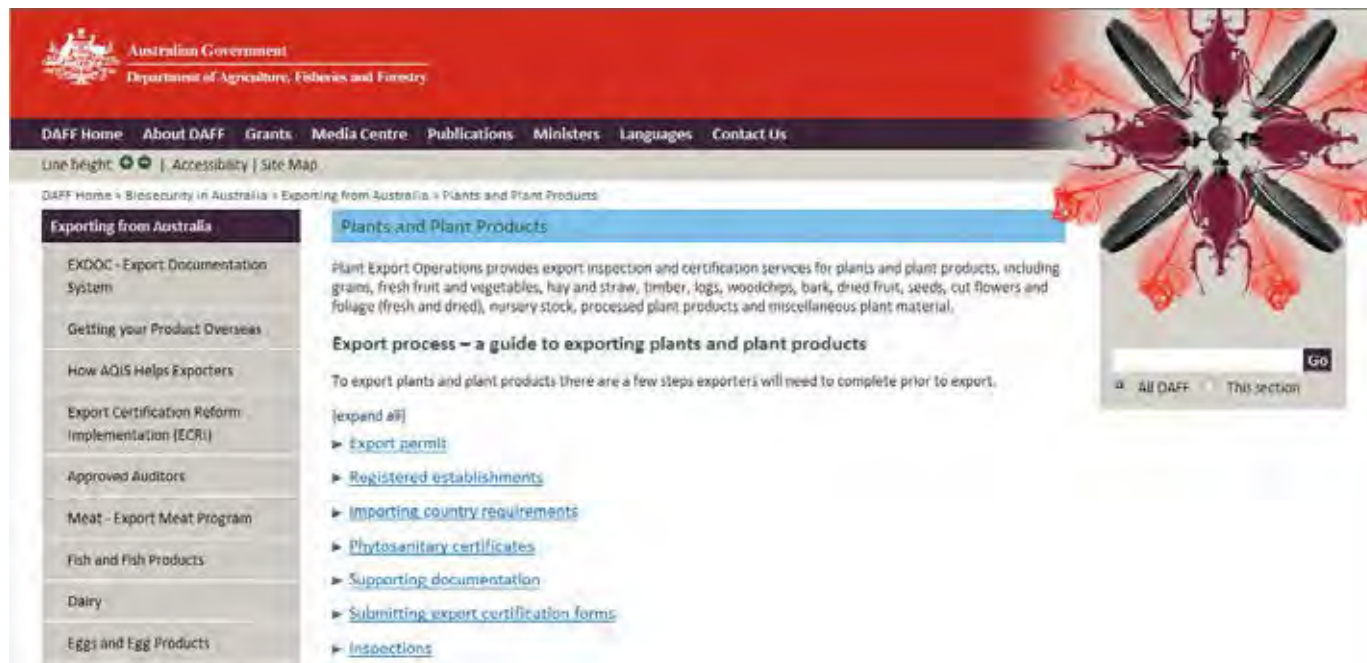
eLearning

eLearning is a set of interactive online modules that Authorised Officer candidates undertake as part of their training.



The Department of Agriculture website

The Exporting Plant and Plant Products section on the Department of Agriculture website provides a wealth of information to assist exporters.



The screenshot displays the Australian Government Department of Agriculture website. The header includes the Australian Government logo and the text 'Department of Agriculture, Fisheries and Forestry'. A navigation bar contains links for 'DAFF Home', 'About DAFF', 'Grants', 'Media Centre', 'Publications', 'Ministers', 'Languages', and 'Contact Us'. Below the navigation bar, there are accessibility and site map links. The main content area is titled 'Exporting from Australia' and features a sidebar with various export-related links. The primary content area is titled 'Plants and Plant Products' and provides information about Plant Export Operations, including a list of products and a guide to the export process. A search bar with a 'Go' button is located on the right side of the page.

Australian Government
Department of Agriculture, Fisheries and Forestry

DAFF Home About DAFF Grants Media Centre Publications Ministers Languages Contact Us

Line height Accessibility Site Map

DAFF Home » Biosecurity in Australia » Exporting from Australia » Plants and Plant Products

Exporting from Australia

- EXDOC - Export Documentation System
- Getting your Product Overseas
- How AQIS Helps Exporters
- Export Certification Reform Implementation (ECRI)
- Approved Auditors
- Meat - Export Meat Program
- Fish and Fish Products
- Dairy
- Eggs and Egg Products

Plants and Plant Products

Plant Export Operations provides export inspection and certification services for plants and plant products, including grains, fresh fruit and vegetables, hay and straw, timber, logs, woodchips, bark, dried fruit, seeds, cut flowers and foliage (fresh and dried), nursery stock, processed plant products and miscellaneous plant material.

Export process – a guide to exporting plants and plant products

To export plants and plant products there are a few steps exporters will need to complete prior to export.

[expand all]

- ▶ [Export permit](#)
- ▶ [Registered establishments](#)
- ▶ [Importing country requirements](#)
- ▶ [Phytosanitary certificates](#)
- ▶ [Supporting documentation](#)
- ▶ [Submitting export certification forms](#)
- ▶ [Inspections](#)

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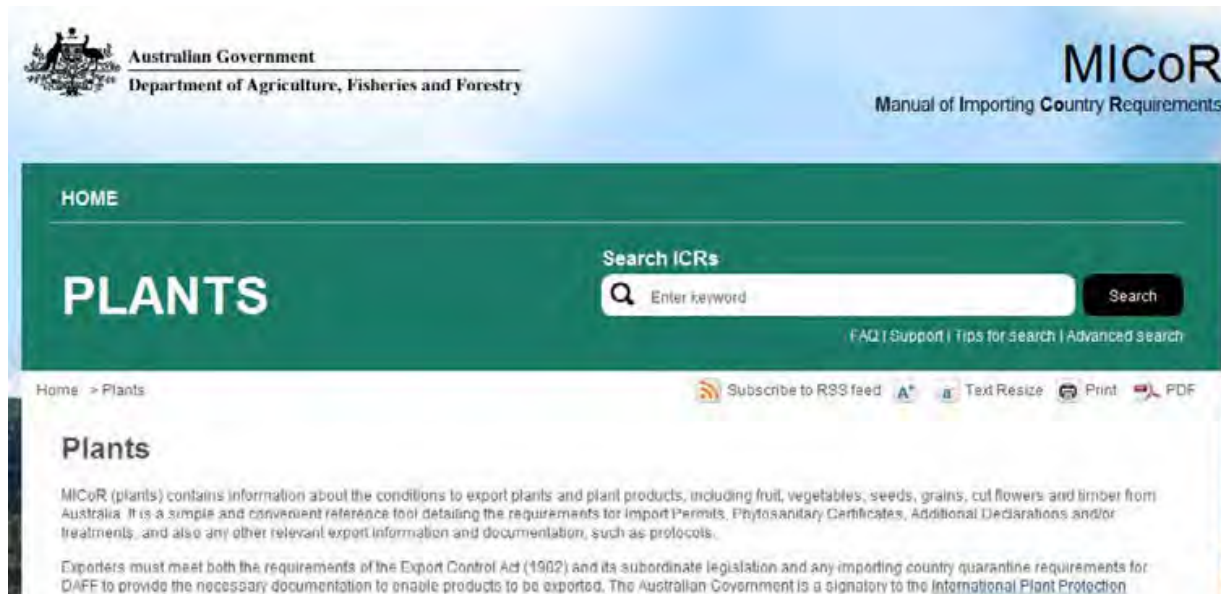
Pest and Diseases Image Library (PaDIL)

PaDIL is an online database. It provides high-quality colour diagnostic images and information on pests and diseases.



MICoR Plants

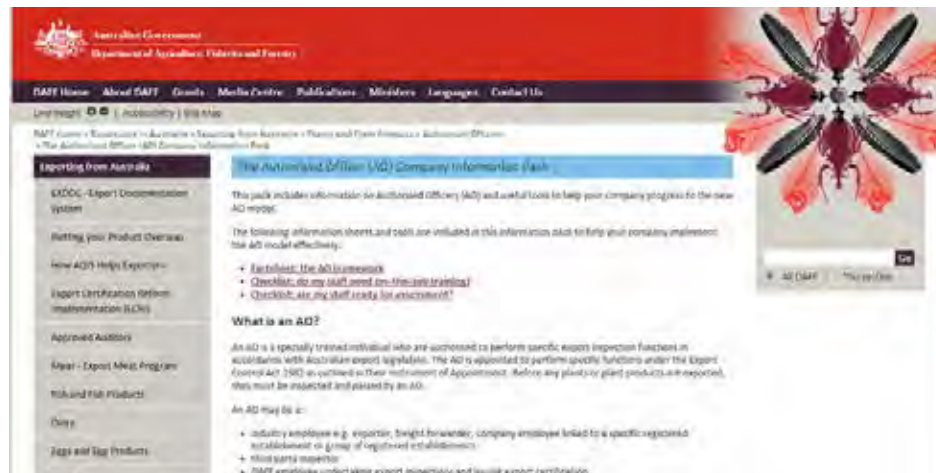
MICoR Plants contains information about the importing countries' conditions to export plants and plant products including fruit, vegetables, seeds, grains, cut flowers and timber from Australia



The screenshot shows the MICoR Plants website. At the top left is the Australian Government logo and the text "Australian Government Department of Agriculture, Fisheries and Forestry". At the top right is the "MICoR Manual of Importing Country Requirements" logo. Below this is a green navigation bar with "HOME" and "PLANTS" (the latter in large white letters). A search bar labeled "Search ICRs" with a magnifying glass icon and the text "Enter keyword" is present, along with a "Search" button. Below the search bar are links for "FAQ | Support | Tips for search | Advanced search". A breadcrumb trail shows "Home > Plants". On the right side of the page are icons for "Subscribe to RSS feed", "Text Resize", "Print", and "PDF". The main content area is titled "Plants" and contains a paragraph: "MICoR (plants) contains information about the conditions to export plants and plant products, including fruit, vegetables, seeds, grains, cut flowers and timber from Australia. It is a simple and convenient reference tool detailing the requirements for Import Permits, Phytosanitary Certificates, Additional Declarations and/or treatments, and also any other relevant export information and documentation, such as protocols." Below this is another paragraph: "Exporters must meet both the requirements of the Export Control Act (1902) and its subordinate legislation and any importing country quarantine requirements for DAFF to provide the necessary documentation to enable products to be exported. The Australian Government is a signatory to the International Plant Protection

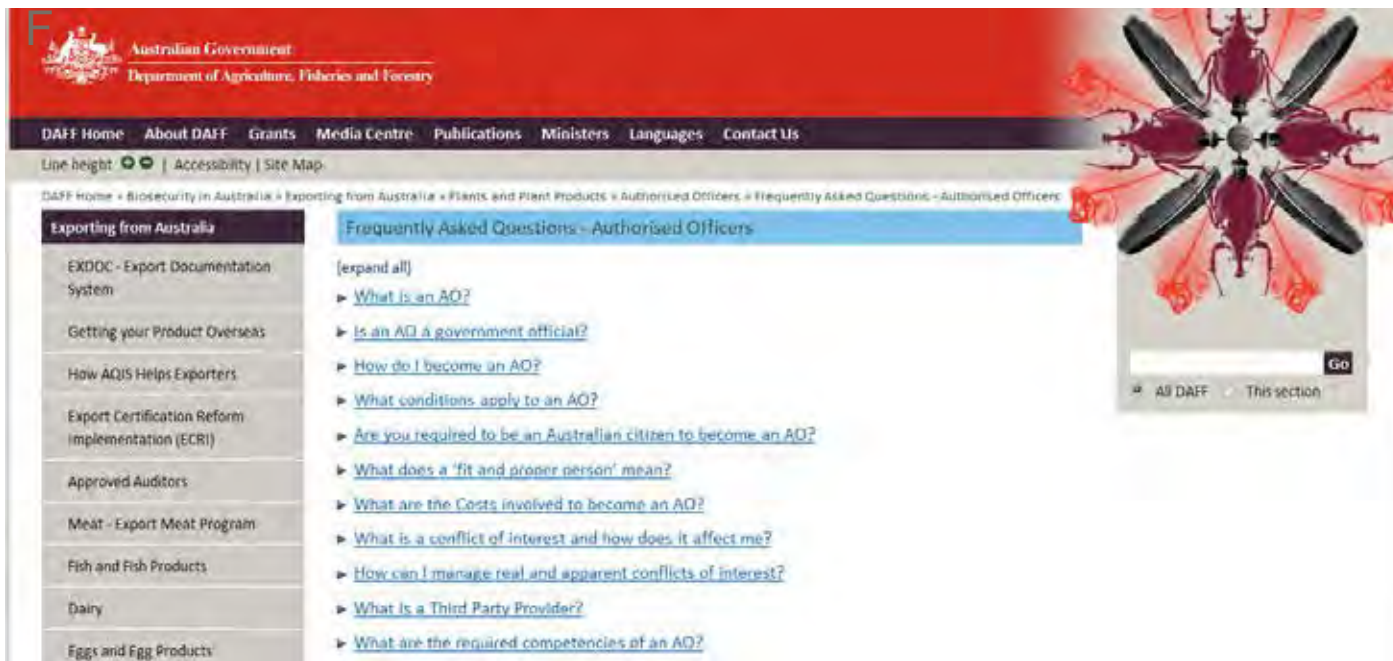
Authorised Officer company information packs

The company pack provides information for companies on the Authorised Officer model and the process involved to become an Authorised Officer including information on application, eLearning, on-the-job training and assessments and appointment. It contains Factsheets and checklists for employers seeking to register their staff as Authorised Officers. They are available on the Department of Agriculture website.



Authorised Officer frequently asked questions

The Department of Agriculture website has a list of answers to Frequently Asked Questions on topics such as Authorised Officer application, training and assessment.



Australian Government
Department of Agriculture, Fisheries and Forestry

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Exporting from Australia

- EXDOC - Export Documentation System
- Getting your Product Overseas
- How AQIS Helps Exporters
- Export Certification Reform Implementation (ECRI)
- Approved Auditors
- Meat - Export Meat Program
- Fish and Fish Products
- Dairy
- Eggs and Egg Products

Frequently Asked Questions - Authorised Officers

(expand all)

- ▶ [What is an AO?](#)
- ▶ [Is an AO a government official?](#)
- ▶ [How do I become an AO?](#)
- ▶ [What conditions apply to an AO?](#)
- ▶ [Are you required to be an Australian citizen to become an AO?](#)
- ▶ [What does a 'fit and proper person' mean?](#)
- ▶ [What are the Costs involved to become an AO?](#)
- ▶ [What is a conflict of interest and how does it affect me?](#)
- ▶ [How can I manage real and apparent conflicts of interest?](#)
- ▶ [What is a Third Party Provider?](#)
- ▶ [What are the required competencies of an AO?](#)

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ComLaw

ComLaw has the most complete and up-to-date collection of Commonwealth legislation. It includes relevant Plant Exports legislation such as The *Export Control Act 1982*, the Export Control (Prescribed Goods- General) Order 2005 and the Export Control (Plant and Plant Products) Order 2011.



Contact us

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Horticulture – HorticultureExportsProgramACT@daff.gov.au

MICoR Plants – MicorPlants@daff.gov.au

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